

Application for Parchment Reprint



Once completed, please submit this form to Registration and Student Finance along with the \$75.00 fee. Parchments are printed twice a year and will be available in January and May.

Name _____	Student ID _____	Year Degree Was Granted _____
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Years of Degree (circle one) 2 3 4	Degree Name _____
Reason for Replacement _____	

<input type="checkbox"/> I will pick up my parchment at The King's University.		
<input type="checkbox"/> Please mail my parchment to the address below.		
_____	_____	
Street	City	
_____	_____	
Province	Postal Code	Phone Number

Note that on the degree it will indicate '*Replacement Degree Parchment*' and '*Signatures are those of current officeholders*'.

The official parchment is a legal document and will not be reproduced except on the written request of the student.	
By signing this request, I understand the misrepresentation or attempts to obtain official documentation under false pretences are serious offenses which may result in prosecution under the Criminal Code of Canada.	
_____	_____
Signature	Date

OFFICE USE ONLY: Receipt # _____	
Date _____	Printed _____
Mailed _____	