

APPLICATION TO GRADUATE



Application Deadlines: January conferral – October 31, May conferral – November 13

I have reviewed my Advisor Report and believe the program requirements have been met.

Please use the worksheet on the back of this application. It is recommended you meet with your advisor to assist you in this process

\$100 graduation fee (\$200 November 14 – February 28, May conferral only)
Receipt # _____

I am applying to graduate:

January _____ (year) OR Spring _____ (year)

I.D. # _____ Email address: _____
King's mailbox #: _____

Office Use Only

Degree _____

Major/Conc1 _____

Minor/Conc2 _____

GPA _____

Registrar: _____ Date _____

CLEARLY PRINT your **FULL LEGAL NAME** in the space below:

First Name

Middle Name

Last Name

Hometown and province/state (to be printed in graduation program): _____

Degree Sought:

Bachelor of Arts 3-Yr 4-Yr Concentration/Major: _____ 2nd Concentration/Minor: _____

Bachelor of Science 3-Yr 4-Yr Concentration/Major: _____ 2nd Concentration/Minor: _____

Bachelor of Commerce Minor: _____

Bachelor of Music

Bachelor of Education (After Degree) Elementary

Secondary Major: _____ Minor: _____

Church Music Diploma Performer's Certificate Artist's Diploma Micah Studies Certificate

Drama and the Environment Certificate Education and the Environment Certificate Youth Ministry Certificate

Convocation: One convocation ceremony is held in May for all graduates from the current academic year

Yes I will attend Convocation. The University rents gowns for the convocation ceremony. In order to rent the appropriate size, please complete the following:

Height (with dress shoes on): _____ I require a full fit gown (provides extra room in the body)

I am an indigenous student and would like to be recognized in the ceremony with an indigenous stole

No I will not attend Convocation.

Please Check One:

I would like to pick up my degree when it's available. *(Notification will be emailed to the address above)*

Please send my degree to the following address: *(Address must be current for time of degree conferral)*

Address: _____

City: _____ Prov: _____ Postal Code: _____ Phone: (____) _____

Signatures:

Student

Date

Received by Registration and Student Finance Office

Date

This application is valid for the convocation indicated only – in the event that you do not meet graduation requirements, you must reapply for graduation.

Graduation Worksheet

Instructions

(BEd students only need to meet the required courses for their EDUC major and their electives, please ignore the rest of the requirements)

1. Go to registry.kingsu.ca, choose “Students” and login.
2. Select “Program Advisor Report” from the menu.
3. Total Credit Requirement

Scroll down past the ‘Program Analysis’ table to where it says ‘Credit Count by Level.’ Check that you are on pace to complete total required credits and senior level credits (add the number of senior credits you are taking to the total listed here of already completed credits).

- Met Total Credits Required Met senior level credits required

4. Program Requirements

- a. Scroll to the ‘Program Analysis’ section. Use the sections listed in the Program Analysis to determine if the program requirements listed on this sheet are met.
- b. For each program requirement, include everything you have completed and are presently enrolled in at King’s (Fall/Winter).
- c. At the bottom of this sheet, please list how you plan to meet all missing requirements (ie. Courses to be added at TKUC; courses enrolled/to be enrolled in at another institution; Program Exceptions, etc.).

- | | |
|--|--|
| <input type="checkbox"/> Met Foundation/Common Curriculum Requirements | <input type="checkbox"/> Met credits required for minor (if applicable) |
| <input type="checkbox"/> Met Breadth Requirements (if applicable) | <input type="checkbox"/> Met course requirements for minor (if applicable) |
| <input type="checkbox"/> 3 Credits of Interdisciplinary Studies | <input type="checkbox"/> Met Cognate Requirements |
| <input type="checkbox"/> Met credits required for major/concentration | <input type="checkbox"/> Major GPA (see chart) |
| <input type="checkbox"/> Met course requirements for major/concentration | <input type="checkbox"/> Graduation GPA (see chart) |

BA/BMus/BSc/BCom	2.0
ENVS	2.5
BEd	2.7

Missing Courses

How It Is Being Met

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

***Please note you must provide proof of registration in required courses by March 31.