APPLICATION TO GRADUATE

THE **KING'S** UNIVERSITY

Application Deadlines: January conferral – October 31, May conferral – November 13

☐ *I have reviewed my Advisor Report and believe the program requirements have been met.*
Please use the worksheet on the back of this application. It is recommended you meet with your advisor to assist you in this process

☐ $100 graduation fee ($200 November 14 – February 28, May conferral only)
   Receipt #_____

I am applying to graduate:
☐ January _____ (year)   OR   ☐   Spring _____ (year)

I.D. #   Email address:
King's mailbox #:

CLEARLY PRINT your **FULL LEGAL NAME** in the space below:

_____   _____   _____
First Name   Middle Name   Last Name

Hometown and province/state (to be printed in graduation program):_____

Degree Sought:

☐ Bachelor of Arts   ☐ 3-Yr ☐ 4-Yr   Concentration/Major: _____ 2nd Concentration/Minor:_____

☐ Bachelor of Science   ☐ 3-Yr ☐ 4-Yr   Concentration/Major: _____ 2nd Concentration/Minor:_____

☐ Bachelor of Commerce   Minor:_____

☐ Bachelor of Music

☐ Bachelor of Education (After Degree) ☐ Elementary

                            ☐ Secondary   Major: _____ Minor: _____

☐ Church Music Diploma   ☐ Performer's Certificate   ☐ Artist's Diploma   ☐ Micah Studies Certificate

☐ Drama and the Environment Certificate   ☐ Education and the Environment Certificate   ☐ The Studion

Convocation: One convocation ceremony is held in May for all graduates from the current academic year

☐ Yes I will attend Convocation.   The University rents gowns for the convocation ceremony. In order to rent the appropriate size, please complete the following:

   Height (with dress shoes on): _____   ☐   I require a full fit gown (provides extra room in the body)

   ☐   I am an indigenous student and would like to be recognized in the ceremony with an indigenous stole

☐ No I will not attend Convocation.

Please Check One:
   ☐   I would like to pick up my degree when it's available. *(Notification will be emailed to the address above)*
   ☐   Please send my degree to the following address: *(Address must be current for time of degree conferral)*
   Address:_____
   City:_____ Prov: _____Postal Code:_____ Phone: (____)_____

Signatures: _____   _____
                 Student   Date

                _____   _____
                 Received by Registration and Student Finance Office   Date

This application is valid for the convocation indicated only – in the event that you do not meet graduation requirements, you must reapply for graduation.

Graduation Worksheet
Instructions

(BEd students only need to meet the required courses for their EDUC major and their electives, please ignore the rest of the requirements)

1. Go to registry.kingsu.ca, choose "Students" and login.
2. Select "Program Advisor Report" from the menu.
3. Total Credit Requirement

> Scroll down past the 'Program Analysis' table to where it says 'Credit Count by Level.' Check that you are on pace to complete total required credits and senior level credits (add the number of senior credits you are taking to the total listed here of already completed credits).

❒ Met Total Credits Required   ❒ Met senior level credits required

4. Program Requirements
   a. Scroll to the 'Program Analysis' section. Use the sections listed in the Program Analysis to determine if the program requirements listed on this sheet are met.
   b. For each program requirement, include everything you have completed and are presently enrolled in at King's (Fall/Winter).
   c. At the bottom of this sheet, please list how you plan to meet all missing requirements (ie. Courses to be added at TKUC; courses enrolled/to be enrolled in at another institution; Program Exceptions, etc.).

❒ Met Foundation/Common Curriculum Requirements   ❒ Met credits required for minor (if applicable)

❒ Met Breadth Requirements (if applicable)   ❒ Met course requirements for minor (if applicable)

❒ 3 Credits of Interdisciplinary Studies   ❒ Met Cognate Requirements

❒ Met credits required for major/concentration   ❒ Major GPA (see chart)

❒ Met course requirements for major/concentration   ❒ Graduation GPA (see chart)

BA/BMus/BSc/BCom	2.0
BEd	2.7

Missing Courses   How It Is Being Met

_____   _____

_____   _____

_____   _____

_____   _____

_____   _____

_____   _____

***Please note you must provide proof of registration in required courses by March 31.