

Change from Credit to Audit



Audited courses will not be considered as meeting pre- or co-requisites for any course or program at The King's University. The extent of class participation for auditing students shall be determined by the course instructor. Certain courses may not be open to auditors or may have attendance requirements.

I.D.#: _____ Semester: Fall _____ (year) Winter _____ (year)

Name: _____
Last First Initial

Course Name and Number: _____ **Section:** _____

Note to students: You are ultimately responsible for your course choices and the completeness and accuracy of your registration. It is recommended that you consult the appropriate Calendar, which is the official statement of all academic policy. Your Faculty Advisor is also available to give advice concerning program changes.

Signature of Student: _____ Date: _____

Approved by Course Instructor: _____ * Date: _____

* In approving the student to change from credit to audit I assert that the student has attended 80% of classes to date and will continue to attend 80% to received an audit notation for this course.

Received by Registry: _____ Date: _____

Office Use

<input type="checkbox"/> Audit Entered	<input type="checkbox"/> Instructor Notified	Has Affected Fin Aid <input type="checkbox"/> Yes <input type="checkbox"/> No
If PT:		<input type="checkbox"/> Acct Debited <input type="checkbox"/> Fin Aid Officer Notified
<input type="checkbox"/> Has/Had Student Loans	<input type="checkbox"/> Reg/Acct Rec Officers	<input type="checkbox"/> Fin Aid Officer <input type="checkbox"/> Resident Director