

Request for Letter of Confirmation

Name: _____ ID #: _____

Information wanted in letter: (Check all that apply)

- Registration in current academic year Program and concentration Fill out attached form
 Pre-registration for upcoming year Year of Study
 New student admission for next year Anticipated graduation
 List of all semesters of study at King's (*exact courses not listed*)
 Other Information: _____
-

REQUIRED:

Name of Addressee (Person or Company) : _____

Complete Mailing Address : _____

Mail: Pick up: Fax: (Number: _____)

**The letter will be available the following work day.*

Student Signature: _____ Date: _____

Office Use Only: