

FEES

FEE STRUCTURE

Fees are subject to approval by the Board of Governors and may change without notice. Students are assessed fees at the rate which is in effect at time of registration.

Fees may be paid by cash, cheque, money order, debit card, credit card or Flywire. Please contact Registration and Student Finance Office for more information. Fees marked with † have GST included, all other fees are not subject to GST. King's GST registration number is GST#10808 5911 RT.

“International Student” for the International Student Deposits and International Student Fee refers to persons who are in Canada on a Study Permit, a copy of which must be provided to the Office of Enrolment Management and Registrar. Permanent Residents, refugees or protected persons are exempt from these fees. King's charges the same tuition regardless of citizenship and immigration status.

The reduction or waiving of fees (application, proficiency testing, etc.) should be managed on a case by case basis rather than having a blanket policy.

APPLICATION FEES

Application fees are a non-refundable, one-time fee for a **continuing** student. If a student discontinues at King's for a term or more the application fee will be required again along with a completed application form.

Application fee for Canadian citizens and permanent residents and United States citizens and permanent residents	
Before deadline (August 15, Fall term; December 1, Winter term)	\$70.00
After deadline	\$140.00

Application fee for all other applicants	
Early International Application fee (By April 15, Fall term; August 15 Winter term)	\$100.00
Regular International Application fee (By June 15, Fall term; October 15 Winter term)	\$140.00

DEPOSITS

Tuition Deposits are non-refundable and are applied against fees.

Tuition Deposits	
Domestic New Students (due by June 15 for the Fall term and November 30 for the Winter term or 2 weeks after receiving admission, whichever is later)	
B.A., B.Sc., B.Com., B.Mus. programs	\$400.00
B.Ed. program	\$1,000.00
All Returning Students (due by June 15)	\$400.00
Students who pay the fall or winter tuition deposit on or before it is due receive a \$50 reduction in the required deposit.	
Spring/Summer Term Tuition Deposits (due prior to the enrolment review date)	\$100.00

Other Deposits	
New International Student Deposit	\$10,000.00
Residence Deposit (Non-refundable)	\$500.00
(due by June 15 for the Fall term and November 30 for the Winter term or 2 weeks after admission, whichever is later)	

FEES

The Mandatory Fees listed below are charged per term	
Student Services and Facilities Fee	
Full-time Students	\$150.00
Part-time Students	\$75.00
Student Association Fee (Except B.Ed. Students)	
Full-time Students	\$70.00
Part-time Students	\$35.00
Student Association Fee (B.Ed. Students)	
Full-time Students	\$42.00
Part-time Students	\$21.00
Student Publications Fee	
Full-time Students	\$12.50
Part-time Students	\$6.25
Fitness and Recreation Fee	
Full-time Students	\$50.00
Part-time Students	\$25.00
Community Life Programming Fee	
Full-time Students	\$42.50
Part-time Students	\$21.25
Education Student Fee (B.Ed Students)	
Full-time Students	\$28.00
Part-time Students	\$14.00
International Student Fee	
For students admitted for 2018/19	\$1,500.00
For students admitted prior to 2018/19	\$1,000.00

The Mandatory Fee listed below is charged once per year	
Student Health Care Plan	\$202.00
May be waived if appropriate medical coverage is in place by another insurance provider	

The General Fees listed below are charged per instance	
Orientation and Retreats	
Fall Orientation and Retreat Fee*	\$160.00
Fall Retreat Only	\$125.00
Winter Orientation*	\$40.00
*Charged for all first time enrollees to The King's University except B.Ed. students	
B.Ed. Orientation Fee (Charged for all B.Ed. students, Fall term only)	\$25.00
Graduation Fee	\$100.00
Graduation Fee after deadline	\$200.00

The General Fees listed below are charged per instance	
English Language Studies Assessment Test (ELSAT) Fee	\$25.00
Algebra Competency Exam	\$25.00
ID Card Replacement Fee	\$20.00
Prepaid Computer Lab Printing Fee†	\$10.00
Internship/AIG Insurance Coverage	\$30.00
Charged with registration in BUSI490, CMPT480, CMPT481, EDUC251, EDUC303, EDUC306, EDUC307, EDUC341, EDUC351, EDUC353, EDUC 393, EDUC408, EDUC409, EDUC414, EDUC451, EDUC453, ENVS490, KINS393, SSCI300, SSCI301, SSCI302, SSCI303. This is only charged once per year for registration in any of the listed courses in that year.	
Long Distance Practicum Fee	
Distance of 75-150 km from King's	\$750.00
Distance of 150-300 km from King's	\$1550.00
Distance of more than 300 km from King's	\$2800.00

Students in off-campus programs must provide proof of insurance to the Registration and Student Finance Office prior to departure.

Athletic Team Fees (required for all members of an ACAC team) charged once a year	
Team Dues (varies by team and player status)†	\$300.00-450.00
Athletics Banquet (students on multiple teams need purchase only one ticket)†	\$40.00

TUITION FEES

Tuition fees, with some exceptions, are calculated by multiplying the number of credits by the fee per credit.

All programs, per credit	\$410.00
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For students in all programs, a three-credit course costs \$1,230.00. Normal course loads vary by program and year of study, but are typically 15.5 credits per term (31 credits per year).

For the purposes of fee assessment, a full-time student is a student taking 9 or more credits. A part-time student is a student taking fewer than 9 credits, including visiting and unclassified students.

Audit Fee, per credit	\$205.00
Course Challenge Fee, per credit	up to \$410.00
Non-credit Course Fees	
EDUC 152	\$615.00
EDUC 582	\$1,250.00
PEAK 100/110	\$6,150.00
PEAK 105/115	\$2,460.00
MUSI 108	\$615.00
MUSI 109	\$1,230.00
MUSI 110	\$110.00
MUSI 111	\$145.00
MUSI 160	\$165.00
MUSI 161	\$200.00
Community Chorus (per year)†	\$178.50
Non-credit public access courses. Some courses may have a higher cost based on specific course costs	\$150.00
UNIV 150	\$20.00

Some courses have required field trips or course materials for which students must pay.

RESIDENTIAL COSTS

Fully furnished rooms including bed, desk, chair, bookshelf, wardrobe and local telephone service and internet are available to full-time students during the academic year, September through April. The Tower Residence provides dormitory style accommodation while the Apartment Residence provides a more independent living environment (see page 50 for residence details).

Internet access is available in all residences. Cooking appliances such as toasters and microwave ovens are not permitted in the Tower Residence. All residence students housed in the Tower Residence are expected to access food services in the cafeteria by establishing a Prepaid Food Services Account.

The University does not provide insurance coverage for students' personal belongings. It is the responsibility of the student to arrange insurance for personal possessions.

Student Life Office will receive applications for residence. Further information and applications for the residence are also available from the Student Life Office.

All first year, out-of-town students are strongly advised to take advantage of the unique educational

and social opportunities provided through residence life. See the Student Life section for more information on Residence.

Per Year Costs for Occupancy

Non-student Residence Fee	\$1,000.00
Tower Triple Occupancy	\$2,640.00
Tower Double Occupancy	\$3,800.00
Tower Single Occupancy**	\$7,600.00
Tower Suite Occupancy	\$3,480.00
Apartment Occupancy	\$4,080.00

**Subject to availability.

Other Optional Residence Fees Per Year

Cable TV per room (Apartment only)	Contact Shaw Cable
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King's charges long distance phone bills to the student's account.

PREPAID FOOD SERVICES ACCOUNT

Students housed in the Tower Residence create a Prepaid Food Services Account (PFSA) by selecting one of the accounts specified in the table below. **All residence students housed in the Tower Residence must participate in one of the accounts.** Sample menus under each account are available. Upon selection, the student account receives a bonus amount. Changes in the PFSA must be made by the Add/Drop deadline of each term. Each time the student purchases items in the cafeteria, he or she must present his or her student ID card and the PFSA is reduced. If necessary, PFSAs can be added in \$75.00 increments. **Balances are not refundable.**

Faculty, staff and commuter students can also set up a PFSA.

Per Year Prepaid Food Services Account Amounts

Plan	Amount	Bonus Amount
Basic	\$3640.00	\$255.00
Limited	\$3170.00	\$159.00
Tower Suite (Available to Tower Suite residents only)	\$515.00	

Additional Deposits	\$75.00
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PARKING FEES†

Plug-in Parking passes are \$100 per term.

MISCELLANEOUS FEES

Replacement Degree Parchments	\$66.00
Non-Negotiable Payments	\$25.00
Installment Plan Fee (per plan)	\$50.00
Late Registration Confirmation Fee (per week late) (without successful appeal)	\$100.00
Residence Key Replacement Fee	\$20.00
Chemistry Lab Glassware and Equipment Breakage Fee	\$10.00-300.00
WORKOut Centre Membership per year†	
Continuing faculty/staff, spouses and dependants (16-18 years old)	Free
Temporary faculty/staff and spouses	\$50.00
Alumni/Family and Friends of Faculty and Staff	\$50.00
King's Guests:	
Per day	\$5.00
Per week	\$20.00
Per month	\$50.00

TYPICAL COSTS

Below are the typical tuition, fees and book costs for one year for full-time students:

Tuition	31 credits	\$12,710.00
Student Fees	Full-time	\$852.00
Books and Materials	Estimate	\$1,300.00
Total		\$14,862.00

International Students should add the international student fee of \$3,000 for a total of \$17,862.00.

These costs may be reduced for students qualifying for scholarships or other financial aid (see page 33).

Approximate Living Costs

Living costs will vary, depending on the living arrangements. For the sake of comparison, the estimated cost of living in residence for 8 months is \$8500, the cost of comparable living circumstances off campus is estimated at \$9000.

When planning finances for the year, students should be aware of expenses such as housing, food, bus passes (\$83.50 per month), vehicle expenses and parking costs, personal needs, and travel between Edmonton and the student's home.

OBTAINING A REFUND

If a student withdraws from the University, drops a course, or changes from credit to audit, tuition fees will be credited to the student's account as follows:

Fall Term

On or before September 12, 2018	100%
On or before September 21, 2018	50%

Winter Term

On or before January 16, 2019	100%
On or before January 25, 2019	50%

All refunds are less the Tuition Deposit, regardless of whether it was paid in advance.

To receive a refund of a credit on account, a student should submit a "Request for Refund" form. Requests received during the add/drop period should be available September 30 for the fall term and January 31 for the winter term. See also "Withdrawal from Courses" under the Academic Information section on page 61.

Refunds for residence fees are detailed in the residence agreement. Refunds are less the Residence Deposit, regardless of whether it was paid in advance.

A Refund Appeals Committee exists for the consideration of exceptional circumstances surrounding a refund. Appeals must be submitted during the term to which they apply. 'Refund Appeal' forms and further information are available from the Registration and Student Finance Office.

CERTIFICATION OF STUDENT RECORDS

All certification of a student's record (including degrees, diplomas and transcripts) will be withheld until amounts owing to the University are paid in full and/or University property assigned to the student has been returned and/or documents required by the University are received. In addition, registration in future terms may be withheld, at the discretion of the Registrar.

PAYMENT DEADLINES AND OPTIONS

PAYMENT DEADLINES

Payment for each term is due on Registration Confirmation day. If you have not made the first payment as outlined below and confirmed your registration on or before the 5th class day of the term, we will assume that you have had a change in plans and

will not be attending courses for that term and we will remove you from classes. You will have the opportunity to re-register until the 7th class day of each term. Any remaining outstanding balance on your account must be paid by the last date of the payment option. If full payment is not received by that date, you will be withdrawn from your courses and may not write final exams.

In those rare instances a student is permitted to retain a registration after the payment deadline, a late payment penalty of 1.5% per month (19.56% per year) will apply on all amounts outstanding. Interest will be charged monthly until the balance is paid in full.

PAYMENT MECHANISMS

King's accepts payment through online banking, Interac (online or in person) or in person by cheque, bank draft or cash. Credit card payments will be accepted only for mandatory non-refundable deposits, application fees, bookstore purchases, and miscellaneous charges and fines. Students may use credit cards to make payments online through Plastiq (www.plastiq.com), please note that service charges will apply.

PAYMENT OPTIONS

One Course Only

If you are enrolled in 3 or fewer credits, your tuition, residence and meal plan (if any) and mandatory fees are due in full by Registration Confirmation in the relevant term.

More Than One Course

If you are enrolled in more than 3 credits, you have two options for paying your tuition, residence and meal plan and mandatory fees.

OPTION A: One Payment per Term

Full payment on or before Registration Confirmation day each term. We will deem students who have not set up a pre-authorized debit plan as having selected Option A.

OPTION B: Monthly payments during the Term

Note: Option B is not available to students participating in Off-Campus Programs (see page 55 for more details).

This option is selected by signing up for a pre-authorized debit plan. Payments are processed through automatic withdrawal from your Canadian bank or credit union. There is a fee charged per payment plan.

King's will establish the monthly payment dates and amounts once we receive notice of your approval for the pre-authorized debit plan, and you have confirmed your registration. Your first payment, which is paid directly to King's, is due on or before your registration confirmation date. Payments at the beginning of each month will be required thereafter; our external installment provider will automatically withdraw these payments from the bank account you have provided.

The King's University offers Option B at no interest if the payments are received on time. Should you fail to keep your payment arrangement in good standing, you will incur interest charges of 19.56% per annum calculated back to the date of your Registration Confirmation. Further, you will not be eligible to have a monthly payment arrangement in the subsequent term.

Students can increase their payments by submitting a request to Registration and Student Finance Office at least 3 business days in advance of their payment date.

Payment Dates	Fall	Winter	% due
First payment all options	On or before 31 August	On or before 3 January	Option A: 100% Option B: 25%
Option B Second payment	On 1 October	On 1 February	25%
Option B Third payment	On 1 November	On 1 March	25%
Option B Fourth payment	On 1 December	On 1 April	25%